# Constitution The Baptist State Convention of Michigan

### **PREAMBLE**

We declare and establish this Constitution and Bylaws to preserve and secure the principles of our faith and to govern this body in an orderly manner (1 Corinthians 14:40), while striving to resource the unique God-given vision of every cooperating congregation in fulfilling the Great Commission both locally and globally. This Constitution and Bylaws supersedes any or all other Constitution and Bylaws previously adopted by Baptist State Convention of Michigan, Plymouth, Michigan.

### **ARTICLE I - NAME AND LOCATION**

This body shall be known as the Baptist State Convention of Michigan, hereinafter referred to as the Convention. This Convention was incorporated as a non-profit organization, located in Michigan, on December 3, 1957 in accordance with the laws of the state of Michigan.

# **ARTICLE II - RELATIONSHIPS**

As the Baptist State Convention of Michigan, we are cooperatively affiliated with the Southern Baptist Convention. While autonomous in its own affairs, the Convention recognizes the autonomy of other Baptist bodies and claims no authority over any church, association, or convention. However, the Convention may rescind the affiliation of any church, which has, in the judgment of the Convention, departed in doctrine or practice from the affiliation qualifications set forth in the Constitution and Bylaws.

The Convention is open to cooperation with other Christian bodies insofar as the Convention determines that such cooperation does not compromise the doctrinal integrity of the Convention.

#### **ARTICLE III - AUTHORITY**

# **Section 1. Authority**

The Convention has full authority for carrying on its work to fulfill the provisions of this Constitution and Bylaws, including the right to receive and disburse funds, own property, and carry out any other activities necessary for implementation of its mission. Between annual sessions of the Convention, this authority rests in the Executive Committee and Board of Trustees as outlined in the Bylaws.

# Section 2. Autonomy

The Convention has no authority over any church or the right to interfere with the rights and autonomy of the churches, recognizing that each church is sovereign and independent in all its matters. Therefore, the Convention is not responsible for individual decisions of its affiliated

churches. The basis for operation in the Convention is in the spirit of voluntary cooperation in work and fellowship.

The Convention, as an autonomous entity, shall have the authority to dissolve any of these voluntary, cooperative partnerships, based upon a majority decision of both the Executive Committee and the Board of Trustees.

#### Section 3. Doctrine

The Bible is the sole authority upon which all doctrinal issues are settled. The Baptist Faith and Message 2000 is a broad description of historic Baptist doctrines and serves as the general statement of faith for the Convention. Whatever their adopted confession of faith, churches affiliating with the Convention shall be in agreement with the Baptist Faith and Message 2000.

## **Session 4. Consultation**

The Convention is at liberty to consult with any of the churches on matters related to the work of ministry.

## Section 5. Jurisdiction

The Convention shall have jurisdiction over the seating of all messengers and may refuse to seat messengers from any church that it deems to be unsound in faith, practice, or conduct based on a recommendation from the Credentials Committee.

The Convention shall have jurisdiction over the removal of officers, members of the Executive Committee, and members of the Board of Trustees.

## Section 6. Dismissal

Churches who fail to fulfill the requirements of a cooperating church shall be dismissed in accordance with the procedures outlined in the Bylaws.

### **ARTICLE IV – AMENDMENTS**

# **Section 1. Proposing an Amendment**

- 1. A proposed amendment shall be submitted to the Executive Committee not less than one hundred and eighty (180) days prior to the annual session.
- 2. With the approval of the Executive Committee, the proposed amendment shall be submitted to the Board of Trustees prior to the annual session.
- 3. With the approval of the Board of Trustees, the proposed amendment shall be submitted to cooperating churches no less than ninety (90) days before the annual session, where the proposed amendment shall be considered by and voted upon by the seated messengers of the Convention.
- 4. If the proposed amendment is rejected by the Executive Committee or the Board of Trustees, the person proposing the amendment shall be notified in writing.

# **Section 2. Appeal Process for Rejected Amendment**

A proposed amendment rejected by either the Executive Committee or the Board of Trustees may be presented by the original author of the amendment to the Convention in annual session. Once submitted, the proposed amendment shall be voted on at the next annual session of the Convention.

# **Section 3. Approval of Amendment**

A two-thirds (2/3) affirmative vote of the messengers present and voting shall be required for approval. The approved amendment shall become effective at the close of the annual session of the Convention in which it is properly considered and approved.

# Bylaws The Baptist State Convention of Michigan

## ARTICLE I - LEADERSHIP STRUCTURE

## Section 1. Officers

- 1. Election of Officers
  - a. The officers of the Convention shall be President, First Vice-President, Second Vice-President, Recording Secretary, and Assistant Recording Secretary.
  - b. The officers shall be elected and installed annually at the annual session by the Convention with their term beginning at the end of the annual session.
  - c. Convention officers shall be elected in the order of their rank, beginning with the President. Nominations shall be made from the floor, with the prior consent of the nominee.
  - d. To be eligible for nomination as an officer of the Convention, a person must have been a member of the same cooperating church for at least the preceding one (1) year.
  - e. To be eligible for nomination as an officer of the Convention, a person's church must be giving at least five percent (5%) of undesignated receipts to the Convention through the Cooperative Program as reported in the current Annual Church Profile of the church.
  - f. In the case of a vacancy, the officers shall succeed in order. In the case of a vacancy in the offices of the Second Vice-President or Assistant Recording Secretary, the Executive Committee shall elect someone to complete the term until the next annual session.
  - g. No person employed by the Convention or any other Southern Baptist Convention (SBC) entity, or his/her spouse, shall serve as an officer of the

Convention (an employee is defined as any person who receives a W-2 from the Convention or any SBC entity.)

#### 2. Duties of Officers

- a. President The President shall preside over meetings of the Convention and the Executive Board. The President shall have authority to appoint ad hoc or special committees. The President shall be a member of the Executive Committee and the Board of Trustees.
- b. First Vice-President The First Vice-President shall preside at all meetings in the absence of the President, or at the President's request. The First Vice-President shall serve as the registration officer of the convention. The First Vice-President shall automatically accede to the office of the President in the event the office becomes vacant and shall be a member of the Executive Committee and the Board of Trustees.
- c. Second Vice-President The Second Vice-President shall preside at the meetings of the Convention in the absence of the President and First Vice-President, or at their request, and shall automatically accede to the office of the First Vice-President in the event the office becomes vacant. The Second Vice-President shall be a member of the Executive Committee and the Board of Trustees.
- d. Recording Secretary The Recording Secretary shall keep minutes of the annual session of the Convention and all meetings conducted by the Executive Committee and Board of Trustees. The Recording Secretary shall be a member of the Executive Committee and Board of Trustees.
- e. Assistant Recording Secretary The Assistant Recording Secretary shall keep minutes of all Convention proceedings in the absence of the Recording Secretary, and shall automatically accede to the office of the Recording Secretary in the event the office becomes vacant. The Assistant Recording Secretary shall also perform other duties at the request of the Recording Secretary. The Assistant Recording Secretary shall be a member of the Executive Committee and Board of Trustees.

## 3. Term of Office

- a. The President, First Vice-President, and Second Vice-President shall be elected annually and can serve no more than two (2) consecutive years in each position.
- b. The Recording Secretary and Assistant Recording Secretary shall be elected annually and can serve no more than five (5) consecutive years in each position.

## **Section 2. Executive Committee**

- Membership: The Executive Committee shall be comprised of the elected Convention officers, immediate past president, and the chairs of the Church Starting, Church Strengthening, Church Sending, Bambi Lake, and the Michigan Southern Baptist Foundation Mission Committees. The Executive Director/Treasurer shall serve as a consulting, non-voting member of the Executive Committee.
- 2. Eligibility: All candidates for the Executive Committee must have been a member of the same cooperating church for at least one (1) year. No person or his/her spouse who is an employee of the Convention, or any other Southern Baptist Convention (SBC) entity,

- shall be eligible to serve on this committee (an employee is defined as any person who receives a W-2 from the Convention or any SBC entity-). Family members of existing Executive Committee members are ineligible to serve during the tenure of the existing member. Family members include spouses; parents and children (including stepparents and step-children), siblings (including step-siblings); and "in-law" relationships.
- 3. Term: Executive Committee members shall serve no more than two (2) consecutive terms of three (3) years. A person elected to fulfill an unexpired term of less than two (2) years shall be eligible for re-election for two (2) full terms. After the term limit is fulfilled, one (1) full year must elapse before the individual is eligible for re-election.
- 4. Responsibilities: The Executive Committee, in conjunction with the Board of Trustees, shall have the authority to administer and oversee the work and business of the Convention between annual sessions. This authority includes buying, selling, leasing, and receiving real and personal properties upon the approval of two-thirds (2/3) of the Board of Trustees present and voting. The Executive Committee shall have the responsibility of recommending to the Board of Trustees, for its approval and submission to the Convention in annual session, an annual budget for the Convention. The Executive Committee shall make a report of all its work to the Convention in annual session.

#### Section 3. The Board of Trustees

- 1. Membership: The Board of Trustees shall be comprised of representatives from the cooperating churches of the Convention, and shall include the elected officers of the Convention. The members of the Board of Trustees shall be assigned to specific Mission Committees by the Executive Committee. The primary responsibility for recruiting Trustees shall be shared by the Executive Committee and the Board of Trustees. Trustee candidates shall be approved by the Executive Committee and the Board of Trustees before being recommended to the Convention in session for election. Unfulfilled positions, including partial terms and unfilled positions that would comprise the optimal size of the Board of Trustees, may be filled by candidates approved by the Executive Committee and the Board of Trustees between annual sessions of the Convention. Such positions shall be presented to the Convention at its next annual session for election to the remainder of that term.
- 2. Eligibility: All candidates for the Board of Trustees must have been a member of the same cooperating church for at least one (1) year. No person or his/her spouse who is an employee of the Convention, or any other Southern Baptist Convention (SBC) entity, shall be eligible to serve on this board (an employee is defined as any person who receives a W-2 from the Convention or any SBC entity.). Family members of existing Board of Trustee members are ineligible to serve during the tenure of the existing member. Family members include spouses; parents and children (including stepparents and step-children), siblings (including step-siblings); and "in-law" relationships.
- 3. Term: Trustees shall serve no more than two (2) consecutive terms of three (3) years. A person elected to complete an unexpired term of less than two (2) years shall be eligible for re-election for two (2) full terms. After a Trustee's term limit is fulfilled, one (1) full year must elapse before the individual is eligible for election.
- 4. Responsibilities: The Board of Trustees, in conjunction with the Executive Committee,

shall have the authority to administer and oversee the work and business of the Convention between annual sessions. This authority includes buying, selling, leasing, and receiving real and personal properties upon the recommendation of the Executive Committee and the approval of two-thirds (2/3) of the Trustees present and voting. After receiving a budget proposal from the Executive Committee, the Board of Trustees shall recommend an annual budget for the approval of the Convention in annual session. The Board of Trustees shall make a report of all its work to the Convention in annual session.

## 5. Mission Committees:

- a. Committee Leadership: The Mission Committee chairs shall be nominated by the President and approved by a majority vote of the Executive Committee. They shall serve on a year-to-year basis and be part of the Executive Committee.
- b. Meetings: Each Mission Committee shall establish its own schedule and protocol for meetings, but shall be required to bring a report at each meeting of the Board of Trustees.
- c. Church Starting Committee: This committee shall work to resource all cooperating churches in developing strategies, aligning partners, recruiting and assessing church starters for new churches. This committee shall join the Church Sending Committee in the shared responsibility of mobilizing churches for this Kingdom task. The committee shall give assistance to the work of the Convention staff assigned to its tasks.
- d. Church Strengthening Committee: This committee shall work to resource all cooperating churches in developing Kingdom oriented leaders and workers. The committee is given the task to be resource brokers for the training and equipping needs of our churches. The committee shall give assistance to the work of the Convention staff assigned to its tasks.
- e. Church Sending Committee: This committee shall work to resource churches in evangelism and missions, raising the awareness of our cooperative work through education and involvement. The committee shall resource churches to be Acts 1:8 churches to engage their community, state, nation, and world with the Gospel of Jesus Christ. The committee shall develop healthy partnerships for advancing God's Kingdom. The committee shall give assistance to the work of the Convention staff assigned to its tasks.
- f. Bambi Lake Committee: This committee shall work to oversee the work of the Bambi Lake properties by promoting events and opportunities there, as well as assisting with the planning of a yearly calendar of events. The committee shall give assistance to the work of the camp director and Convention staff assigned to its tasks.
- g. Michigan Southern Baptist Foundation: This committee shall work to educate and resource churches in matters of stewardship, investment, and other financial issues. The committee shall oversee all fiscal assets of the Foundation and make decisions regarding any allocations from the Foundation. The committee shall give assistance to the fiduciary investments of the Convention in cooperation with the Executive Director/Treasurer.
- h. Removal of Committee Member: A Committee member may be removed from serving for ethical or moral failures or any other conduct that would discredit the work of the Convention or the advancement of the Kingdom. Addressing failures

in biblically appropriate means shall not be viewed as discrediting the Convention. Committee members may also be removed for failure to fulfill the responsibilities of a Trustee. The member's removal shall take place with a 2/3 vote of the Executive Committee.

## **ARTICLE II – MEMBERSHIP**

# **Section 1. Messengers**

The Convention in session shall be composed of messengers who are members in good standing of cooperating Southern Baptist churches, as defined in these Bylaws, and selected by those individual churches.

# **Section 2. Cooperating Churches**

A church shall be considered a cooperating church when it:

- 1. supports the vision, mission, and doctrinal statement of the Convention,
- 2. has completed a credentialing process:
  - a. Preferably, through a local association, or
  - b. through the Credentials Committee if no associational process is completed,
- 3. has submitted an Annual Church Profile within the preceding eighteen (18) months, and
- 4. has contributed financially through the Convention to the Cooperative Program within the preceding eighteen (18) months.

# Section 3. Credentialing

The credentialing process through the Convention shall be as follows:

- 1. Churches shall be encouraged to go through the credentialing (or affiliation process) of their local association. That process shall be accepted by the Convention once a "Letter Recommending Affiliation" has been received from the association.
- 2. If a church chooses not to affiliate through an association, a Credentials Committee appointed by the President shall work with the leadership of the church through an application process that shall include, at minimum:
  - a. submitting a membership application,
  - b. a current church constitution and bylaws,
  - c. articles of faith, and
  - d. at least one interview with church leadership.
- 3. The applying church must agree to be a cooperating church as defined in in these Bylaws, if accepted after the credentialing process.
- 4. A minimum six (6) month watch care period, overseen by the Credentials Committee, shall be required of all new affiliating churches, not affiliated through a local association.
- 5. If approved by the Credentials Committee, the church shall be presented as a potential cooperating church to the Executive Committee first, and, upon its approval, to the Board of Trustees for final approval.

#### Section 4. Dismissal

The process for dismissing a church no longer in cooperation as defined in these Bylaws from affiliation with the Convention shall be as follows:

- If a church is no longer deemed to be in cooperation with the Convention, as soon as
  possible after the annual session, the Credentials Committee shall be responsible to
  check all available records to determine whether the church is failing to meet all
  expectations of a cooperating church, as defined in these Bylaws.
- 2. During the course of the following year, the Credentials Committee, the Convention President, Executive Director/Treasurer, and other appropriate staff shall make every effort to encourage non-cooperating churches to begin fulfilling all of the expectations of a cooperating church.
- 3. Affiliation shall be terminated automatically if a church is no longer meeting the criteria of a cooperating church as defined in these Bylaws after a period of eighteen (18) months.
- 4. If a church demonstrates good cause, this provision for termination can be temporarily waived in writing for six (6) month increments, up to two extensions, at the discretion of the Executive Committee.

# Section 5. Representation

- 1. Resident membership, as reported on the Annual Church Profile, shall determine messenger representation of cooperating churches in the Convention. Messengers shall be sent from cooperating churches using the following guidelines.
- 2. Each church shall have three (3) messengers for the first fifty (50) resident members. There shall be an additional messenger for each fifty (50) members or fractional part thereof, or for every one thousand dollars (\$1,000) given to the BSCM for Cooperative Program causes. This does not include contributions made to the Lottie Moon Christmas Offering, Annie Armstrong Easter Offering, or Frances Brown State Missions Offering.
- 3. No church shall have more than ten (10) messengers, including the pastor.

# **ARTICLE III - MEETINGS**

# **Section 1. Frequency of Board of Trustees Meetings**

The Board of Trustees shall meet a minimum of three (3) times annually.

# **Section 2. Frequency of Executive Committee Meetings**

The Executive Committee shall meet a minimum of one (1) time quarterly.

# **Section 3. Notification**

- 1. Notice of regular meetings must be provided a minimum of fourteen (14) calendar days prior to the meeting date.
- 2. Notice of special called meetings must be provided a minimum of ten (10) calendar days prior to the meeting date. The agenda for special called meetings is restricted to the

- agenda distributed in the notification of the meeting.
- 3. Notice of an emergency meeting shall be given in the timeliest manner possible. An emergency meeting may be called if a situation is deemed of the utmost gravity as determined by one-half (1/2) of the members of the Executive Committee. The agenda for an emergency meeting is restricted to the agenda distributed in the notification of the meeting.
- 4. Notice must be given by the appropriate leader:
  - a. Annual Session President or Executive Director/Treasurer
  - b. Board of Trustees President or Executive Director/Treasure
  - c. Executive Committee President or Executive Director/Treasurer
  - d. Mission Committees Committee chair or appropriate Convention staff
  - e. Other Committees Committee chairs, President, or Executive Director/Treasurer

## Section 4. Quorum

A quorum for any properly called meeting of the Convention, Board of Trustees, Executive Committee, Mission Committees, or other organized groups shall consist of those in attendance.

# **Section 5. Challenge to Seating Messengers**

A motion to challenge the seating of messengers from a Convention church may be submitted in writing by any duly elected messenger and shall be immediately referred to the First Vice-President, who shall:

- 1. work with the Credentials Committee to study the challenge and bring a report as soon as possible to the Convention. If the Credentials Committee is not present at the annual meeting, the First Vice-President shall appoint a committee in its place.
- 2. Upon recommendation of the committee, the Convention in annual session reserves the right to not seat messengers from any church for failing to conform to these Bylaws, by a two-thirds (2/3) vote of the messengers present and voting.

# **Section 5. Parliamentary Procedure**

The most current edition of *Robert's Rules of Order*, shall govern the annual session of the Convention, except where these Constitution and Bylaws prescribe otherwise. It shall be acceptable for Convention groups to use a "relaxed approach" of *Robert's Rules of Order* with group consensus.

#### Section 6. Parliamentarian

The President shall appoint one or more parliamentarians for meetings, when needed.

## ARTICLE IV - CONVENTION EMPLOYEES / STAFF

# Section 1. Employment

1. The Convention in session shall employ the Executive Director/Treasurer. Full-time

Convention staff and employees shall be employed by the Executive Committee and the Executive Board, unless otherwise specified in these Bylaws.

- a. When there is a vacancy of the Executive Director/Treasurer, the Executive Committee or special appointed search committee shall search for a qualified candidate and bring a recommendation to the Convention. Should the Executive Committee believe someone serve as an interim Director, they may recommend that person to the Board of Trustees until a permanent Executive Director/Treasurer is employed.
- b. Upon the vacancy of a full-time Convention staff position, the Executive Director/Treasurer shall make the recommendation of a qualified candidate to the Executive Committee and the Board of Trustees for approval.
- c. When hiring full-time Convention employees, the appropriate Convention staff in consultation with the Executive Director/Treasurer shall make the recommendation of a qualified candidate to the Executive Committee and Board of Trustees for approval.
- d. The Executive Ministry Assistant shall be hired by the Executive Director/Treasurer.
- e. Ministry Assistants shall be hired by the Executive Director/Treasurer and his Executive Ministry Assistant in consultation with the appropriate Convention staff.
- f. All Convention staff and employees shall be active members of a cooperating church of the Convention.
- 2. Part-time Convention employees shall be employed/dismissed by the Convention staff with oversight of those employees with the approval of the Executive Director/Treasurer and the Executive Committee.

# Section 2. Employee Policies

The Executive Committee shall be the Personnel Committee for the Convention and shall maintain an Employee Policy and Procedure Manual defining all policies, relationships, job descriptions, and other information related to the employees of the Convention.

# **Section 3. Termination of Employees**

- 1. The Executive Committee may terminate the employment of any employee of the Convention that it determines to be ill suited to the position held or has engaged in conduct injurious to the Convention.
- 2. If an appeal is made by the terminated employee, the Executive Committee may suspend the employee from the duties of his employment until the Board of Trustees has considered the appeal and action is taken.
- 3. Any terminated employee, regardless of the reason for termination, shall be paid their regular salary through the notice period set forth in the Employee Policy and Procedure Manual at the time of employment.

# **ARTICLE V - ABILITY TO ENTER AGREEMENTS**

1. The Executive Committee shall have the authority to approve and submit denominational documents, establish formal partnerships, cooperative agreements, rental agreements,

- building loans, etc. on behalf of the Convention.
- 2. All agreements must assist the Convention in the fulfillment of its vision and mission and not be in conflict with the Convention's Constitution or Bylaws.

## **ARTICLE VI -FINANCES**

#### Section 1. Fiscal Year

The fiscal year of the Convention shall begin on the first (1st) day of January and close on the thirty-first (31st) day of December.

# **Section 2. Maintaining Financial Records**

The Convention shall maintain adequate, current, and correct financial records in accordance with generally recognized accounting principles.

# Section 3. Recording of Funds

All funds received and disbursed for all purposes shall be properly recorded in the records of the Convention.

## Section 4. Financial Audit

An outside audit shall be conducted concerning all receipts, disbursements, investments, financial records, and reports every even numbered year, or when a new Executive Director/Treasurer is hired by the Convention. A thorough internal financial review shall be done every odd numbered year. These reports shall be available for review in the Convention offices to members in good standing of cooperative Convention churches.

# **Section 5. Reporting of Gifts**

A report of the gifts of the churches shall be published in every edition of the official publication of the Convention, *The Baptist Beacon*, whether in print or electronic form.

# **ARTICLE VII – INDEMNIFICATION**

## Section 1. Indemnification of Directors, Officers, Employees and Agents

The Convention shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative by reason of the fact that he is or was a director, officer, employee, or agent (including volunteers) of the Convention, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit, or proceeding except that no indemnification shall be made in respect of any claim, issue, or matter as to which such person shall have been adjudged to be liable for gross negligence or misconduct in the performance of this duty to the Convention.

## Section 2. Authorization of Indemnification

Any indemnification under this Article shall be made by the Convention only as authorized in the specific case upon a determination that indemnification of the director, officer, employee, or agent is proper in the circumstances because he has met the applicable standard of conduct set forth in this Article. Such determination shall be made by the Board of Trustees by a majority vote consisting of members who were not parties to such action, suit, or proceedings.

## Section 3. Non-Exclusive Indemnification

The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under the Convention's Articles of Incorporation or Constitution, Bylaws, statutes, regulations, and agreement, any insurance purchased by the Convention, vote of the disinterested director, members or otherwise, and shall continue as to a person who has ceased to be an officer, employee, or agent of the Convention and shall be to the benefit of the heirs and personal representatives of such person.

#### Section 4. Insurance

The Convention shall have power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the Convention, against any liability asserted against him/her and incurred by him/her in any such capacity, or arising out of his/her status as such, whether or not the Convention would have the power to indemnify him/her against such liability under the provision of this Article.

## ARTICLE VIII – BINDING ARBITRATION

In the event of any dispute, claim, question, or disagreement arising out of or relating to these bylaws or any other Convention matter, the parties involved shall use their best efforts to settle such disputes, claims, questions, or disagreement as befits Christians. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests not to disgrace the name of Christ, seek to reach a just and equitable solution. If they do not reach such solution within a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration as described in the Employee Policy and Procedure Manual.

### **ARTICLE IX – AMENDMENTS**

# **Section 1. Proposing an Amendment**

- 1. A proposed amendment to the Bylaws by any person shall be submitted to the Executive Committee not less than sixty (60) days prior to the annual session.
- 2. With the approval of the Executive Committee the amendment shall be submitted to the Board of Trustees during the meeting prior to the annual session.
- 3. With approval by the Executive Committee and the Board of Trustees, the amendment shall be presented at the annual session for debate and decision.
- 4. The Convention shall approve the amendment by a two thirds (2/3) majority of the

messengers present and voting.

## Section 2. Notification

If the proposed amendment is rejected by the Executive Committee or the Board of Trustees, the person proposing the amendment shall be notified in writing.

# Section 3. Proposal of Rejected Amendment

A proposed amendment rejected by either the Executive Committee or the Board of Trustees may be presented by the original author of the amendment to the Convention in annual session. Once submitted, the proposed amendment shall require a two thirds (2/3) majority for approval.

# **Section 4. Amendment Approval**

The proposed amendment shall become effective at the close of the annual session of the Convention in which it is properly considered and approved.